



FOOD & DRINK QUALIFICATIONS

Food & Drink Manufacturing Operations

Level 3

National Qualification Number: 100/2641/1

Food & Drink Manufacturing Operations **The Framework of Standards – Level 3**

Compulsory Units:

The level 3 N/SVQ consists of 10 units. Six of these are compulsory:

- Unit 1 Control, and maintain quality within, multi-stage manufacturing operations (also at FDMO Level 2 - Unit 35)**
- 1.1 Achieve product specification and operational targets
 - 1.2 Maintain operations
- Unit 2 Resolve problems in multi-stage manufacturing operations**
- 2.1 Identify and diagnose problems
 - 2.2 Select and implement solutions to problems
- Unit 3 Maintain and improve health and safety within the workplace**
- 3.1 Maintain and promote healthy and safe work practices within the workplace
 - 3.2 Contribute to risk assessment in the workplace
- Unit 4 Maintain and improve hygiene and product safety within the workplace**
- 4.1 Maintain and improve hygienic work practices
 - 4.2 Maintain and improve product safety
- Unit 5 Contribute to the achievement of organisational and personal goals**
- 5.1 Establish and maintain positive working relationships
 - 5.2 Work with others to achieve goals
 - 5.3 Contribute to your own development
- Unit 6 Provide information to support decision making (MCI D4)**
- 6.1 Obtain information for decision making
 - 6.2 Record and store information
 - 6.3 Analyse information to support decision making
 - 6.4 Advise and inform others

Optional Units:

The other four units can be chosen from this bank of optional units:

- Unit 7 Start up and shut down multi-stage manufacturing operations**
- 7.1 Start up multi-stage manufacturing operations
 - 7.2 Shut down plant and equipment
- Unit 8 Contribute to the maintenance of plant and equipment**
- 8.1 Prepare for the maintenance of plant and equipment
 - 8.2 Undertake maintenance of plant and equipment
- Unit 9 Contribute to auditing (also at FDMO Level 2 – Unit 34)**
- 9.1 Contribute to auditing
- Unit 10 Facilitate individual learning through coaching (ENTO C25)**
- 10.1 Coach individual learners
 - 10.2 Assist individual learners to apply their learning
- Unit 11 Monitor and maintain the handling and storage of materials**
- 11.1 Handle and store materials
 - 11.2 Monitor and maintain handling and storage systems and procedures
- Unit 12 Contribute to the commissioning of plant, equipment and processes**
- 12.1 Contribute to the commissioning of plant, equipment and processes
- Unit 13 Support the efficient use of resources (MCI B1)**
- 13.1 Make recommendations for the use of resources
 - 13.2 Contribute to the control of resources
- Unit 14 Contribute to meeting personnel requirements**
- 14.1 Contribute to the identification of personnel requirements
 - 14.2 Contribute to the selection of personnel for recruitment and promotion

Unit 15 Lead the work of teams and individuals to achieve objectives (MCI C12)

- 15.1 Plan the work of teams and individuals
- 15.2 Assess the work of teams and individuals
- 15.3 Provide feedback to team and individuals on their work

Unit 16 Monitor and maintain required standards of staff conduct and performance

- 16.1 Monitor and maintain the required standards of staff conduct
- 16.2 Contribute to the implementation of disciplinary and grievance procedures

Unit 19 Implement quality assurance systems (F&DMO Level 4)

- 19.1 Establish quality assurance systems
- 19.2 Maintain quality assurance systems
- 19.3 Recommend improvement to quality assurance systems

Unit 20 Develop a food and drink product (F&DMO Level 4)

- 20.1 Develop a plan for product trials
- 20.2 Implement product trials
- 20.3 Develop and agree a final specification

Unit 21 Contribute to improvements in food and drink manufacturing operations

- 21.1 Agree objectives for an improvement programme
- 21.2 Implement and evaluate an improvement programme

Unit 22 Maintain and improve environmental practice within the workplace

- 22.1 Maintain and promote environmental good practice
- 22.2 Improve environmental practice within the workplace